



## Job description

Location	Haltom City, TX
Job Title	: Distribution Supervisor
Department	: Fulfillment

### Position Description

Wen-Parker is a global freight forwarder and supply chain provider established in 1997. We are currently seeking experienced, highly motivated Distribution Supervisors for our new 3PL Haltom City, TX Fulfillment Center. The ideal candidate will be capable of leading an operational team in our new, 426,000 SQ FT air-conditioned facility. Those teams include Receiving/Shipping, Inventory Control, Pick to Light/Put to Wall and Manual Pick/Pack. The Supervisor works with the Director of Distribution and Operations Manager to develop strategies for maximizing productivity, safety and accuracy, then coaches and guides team members to ensure facility and individual success.

### Qualifications & Experience:

- Minimum 3 years' warehouse systems and forklift experience.

### Knowledge / Skills:

- Excellent organizational and time management skills
- Proven ability to direct and coordinate operations
- Excellent leadership skills
- Proficiency with MS Office and data entry
- Familiarity with warehouse management systems

### Duties and Responsibilities (including but not limited to the following):

- Supervise warehouse staff and daily activities
- Manage, evaluate, and report on warehouse productivity
- Track and coordinate the receipt, storage, and timely delivery of goods and materials
- Order supplies and maintain suitable inventory levels
- Maintain records, report relevant information, and prepare any necessary documentation
- Ensure maintenance standards and compliance with health and safety regulations
- Perform daily inspection of warehouse grounds; coordinate and maintain equipment
- Communicate and coordinate with other shifts, departments, and customers

### Compensation:

Wen-Parker Logistics offers a competitive salary with a full benefits package (that is 100% company paid for full time employees), including medical, dental, vision, short-term disability and life insurance, as well as a 401K plan with a generous company match, paid time off and participation in an annual bonus plan.

### Contact Information:

Qualified candidates should submit resumes via email to [khatley@wen-parker.com](mailto:khatley@wen-parker.com).