

**Job description**

Location	:	Business Park Kebon Jeruk, Meruya Utara, Jakarta Barat 11620
Job Title	:	Regional Finance Manager
Department	:	Finance
Supervisor	:	CFO

Position Description

Responsible for all financial aspects of country operation. Provides guidance and supervision to the local finance team. Works closely with Heads of Operation / Station Managers and provides leadership and coordination with business planning and internal control issues. Emphasize on business process and system improvements.

Qualifications & Experience:

1. Provide timely and accurate financial information to management team to support strategic decision-making process.
2. Supervise and organize the monthly closing and reports including accruals and provisions.
3. Supervise and organize statutory audits, and maintain relationships with external auditors.
4. Ensure compliance with local requirements in terms of tax and statutory filings.
5. Ensure strict internal controls are in place, including strong credit controls.
6. Safeguard the company assets and by implementing appropriate internal controls.
7. Review Accounts Receivable on weekly basis, and liaise with operation to ensure prompt collection.
8. Manage cash flow and provide adequate group reporting.
9. Management of monthly reporting, budgeting, forecasting and analysis.
10. Analyze financials and processes, and recommend areas to improve efficiencies and save cost.
11. Support administration and human resources as required.
12. Liaise with bankers, lawyers etc.

Knowledge/ Skills and Abilities:

1. Proficient in English and Bahasa.
2. Minimum 10 years' experience in Finance Management Role.
3. Minimum 8 years' experience in freight forwarding industry.
4. Strong tax and compliance experience,
5. Interpersonal skills and collaborative management style.
6. Strong organizational and operational skills.
7. Commitment to get the job done.
8. Strong Microsoft Office Skills.
9. Knowledge of finance, budgeting, and cost control.
10. Ability to analyze financial data and prepare financial reports, statements and projections.

Contact Information:

Submit resumes via email to smiralles@wen-parker.com