

## Job Description

|            |   |                              |
|------------|---|------------------------------|
| Country    | : | Malaysia                     |
| Job title  | : | Finance Manager - Compliance |
| Department | : | Finance                      |
| Supervisor | : | Group Financial Controller   |

### Position Description:

Responsible for compliance aspects of the Group, including but not limited to statutory audit, internal control, taxation, transfer pricing and documentation filing. Work closely with Regional Finance Managers, group companies' accounting teams, company secretaries, auditors and tax consultants to achieve job objectives.

### Qualification:

- Bachelor's degree in accounting with professional accounting qualification in ACCA / CPA or equivalent.
- Minimum 8 years of related working experience with 3 years of external / internal audit exposure.

### Knowledge, Skills and Abilities:

- Knowledge of accounting, internal control and tax principles.
- Ability to interpret accounting standards and tax regulations.
- Proficiency in accounting software.
- Good command of Microsoft Office applications.
- Good planning and interpersonal skills.
- Problem solving skills.
- Must be proficient in written and spoken English. Ability to converse in Madarin, Cantonese & Malay will be an added advantage.
- Multi-currency consolidation experience will also be an added advantage.

### Other Requirements:

- Responsible, proactive, self-motivated, organized, meticulous and committed to deliver.
- Hands-on working style.
- A pleasant personality who is comfortable working with a team with various backgrounds, cultures and personalities.
- MNC experience.
- Must be willing to work in Petaling Jaya.

### Job Responsibilities:

- Ensure group companies comply with regulatory requirements and Group policies.
- Coordinate with group companies to ensure all required financial reports, tax filings, company secretarial documents and other compliance documents are prepared correctly and kept properly in cloud storage for record.
- Coordination of statutory audit for the Group. Liaise with group companies and auditors on finalization of audit. Review draft financial statements of group companies.
- Ensure internal controls are in place and identify potential control weaknesses for improvement.
- Review professional services agreements from service providers.
- Prepare intercompany agreements.
- Review group companies' corporate income tax computations, indirect tax returns and transfer pricing documentations. Liaise with tax consultants as required.
- Assist in tax planning.
- Undertake ad-hoc tasks as required by superior from time to time.

**Contact:**

- Interested candidates should send resumes to [lyee@wen-parker.com](mailto:lyee@wen-parker.com).